IDVisor® M310 Quick Start Guide

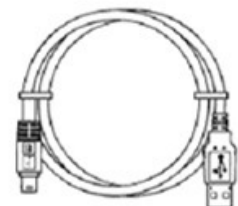| Contents of the Box 1.) ID Scanner 2.) USB Cable 3.) Power Cable	
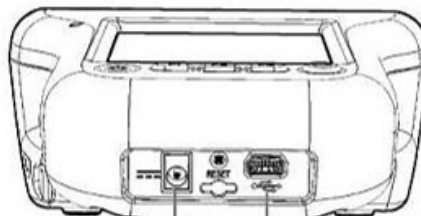
Step 1

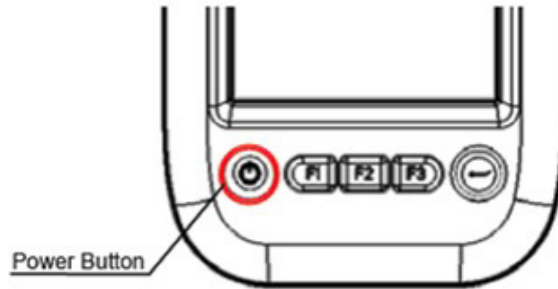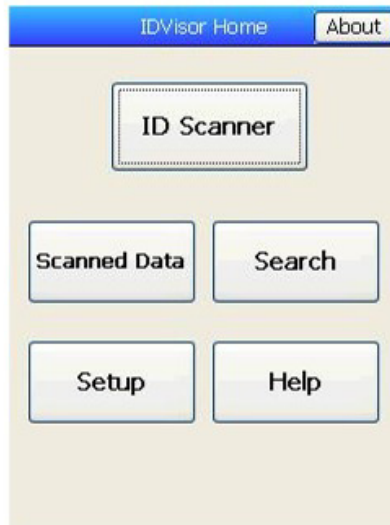| Step 1	Turn On Card Scanner
Turn on M310 (Press RED button) After splash screen double click on IDVT icon or wait for application to auto start	Power Button Press and hold to turn on/off

Step 2
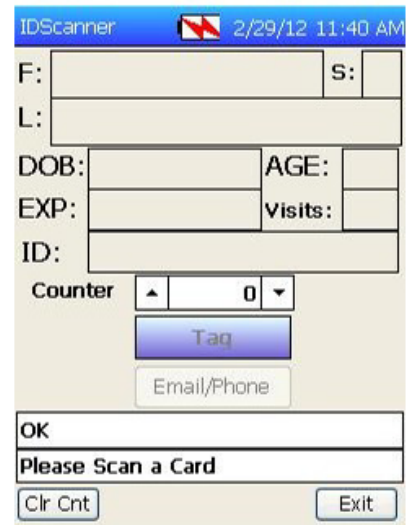
Step 2 Press ID Scanner button to start scanning cards.	 IDVisorTouch Home Screen ID Scanner Screen

Step 3 –License Data Stripe Technology

The IDVisor ID Scanner Reads 2D Bar Codes and Magnetic Stripes. This section explains how to recognize which is on the drivers license

If a license has both, we suggest you scan the 2D Bar code first and the magnetic stripe to verify the information on the screen is the same from both scans.

Note: *The scanner Does Not to read 1D Bar Code because ALL states have either a 2D bar code or Magnetic Stripe. Scan either the Mag. Stripe of 2D Barcode.*

2D Bar Code (PDF 417)

MILITARY IDS

To Scan Military IDs, SCAN the 2D Bar Code.
Do NOT scan the 1D Bar code or Magnetic Stripe
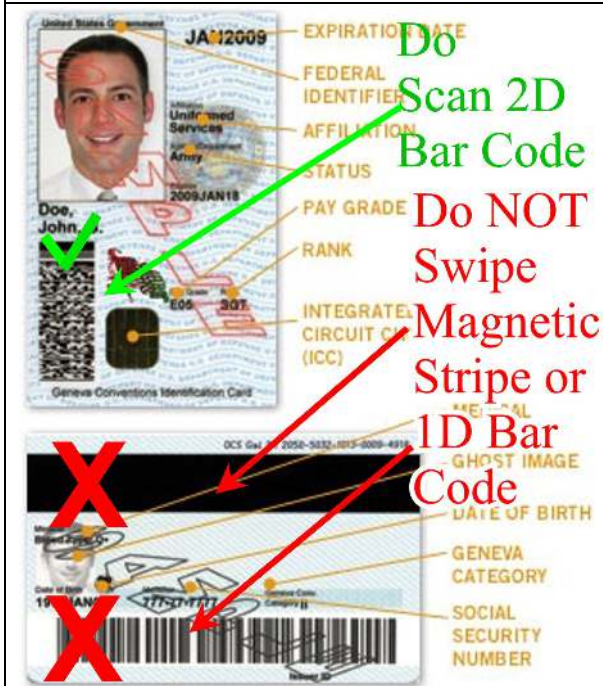
Step 4 Scan or Swipe License

2D Barcode Scanning

For states like NY with 2D bar code and Military IDs, insert bar code with bar code facing computer screen into slot as shown.

Display will update information – see *cross check data* section below

Insert & Remove to scan Barcodes
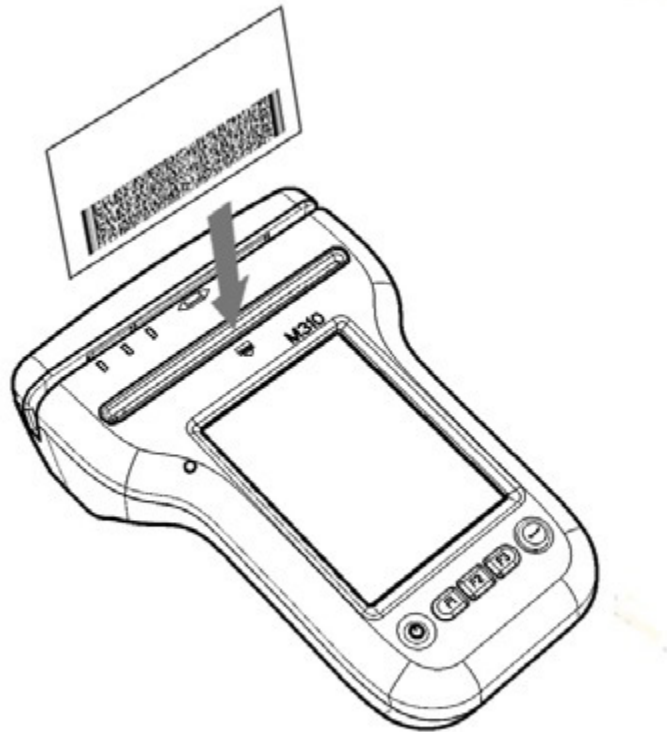
Magnetic Stripe Swiping

For states like California with a Magnetic Stripe, swipe license with magnetic stripe facing computer screen in slot as shown.

Display will update information – see *cross check data* section below

Magnetic Stripe Reader

Step 5 – Connect to Charger

At the end of the night, or whenever the unit is near the charger, it should be connected to the charger.

Only use the supplied 15V 1A power supply.

The LED will turn Amber when charging and GREEN when fully charged. It takes about 4 hours to fully charge.

Connect To Power

Battery Charge Indicator:
Amber = Charging
Green = Full Charge

Plug 15 Volt DC Power Supply into M310 Power Jack

Leave unit on charger when not in use.

Batteries will not be overcharged and unit will be ready for portable use at all times

System Reset

*Do the following if Scanner **Does Not Work***

1.) Connect to Power	2.) Wait 10 Minutes for Batteries to Charge
Connect To Power Battery Charge Indicator: Amber = Charging Green = Full Charge Plug 15 Volt DC Power Supply into M310 Power Jack	
3.) Press and Hold M310 Reset button	**4.) Release Reset, press power button**
Use Stylus to press Reset button	Power Button Press and hold to turn on/off
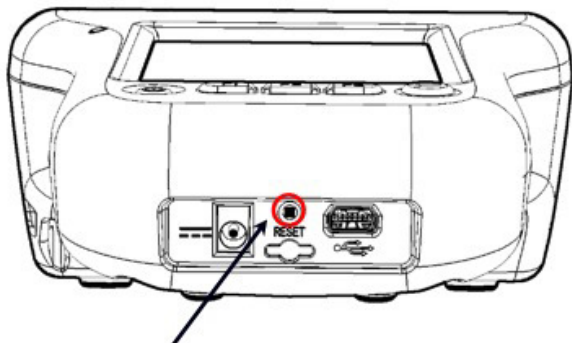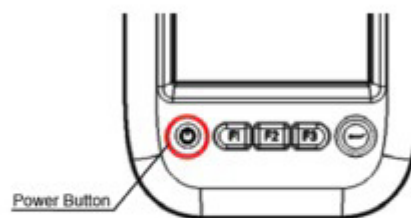
After Step 4, system will reboot. Double tap IDVT Icon to start application, then tap IDScanner button to scan cards

TokenWorks provides the IDVisor M310 ID scanner to automate and document the ID checking process for purchasing age sensitive products (Tobacco/Alcohol).

The number one cause for citations, according to enforcement officers, is mental errors such as failing to check an ID or making a math error when calculating the age from the date of birth. In a busy retail environment, it is easy to understand a new or tired clerk/server skipping important steps or making calculation errors.

Recording the ID data, ID status (OK, under21, etc.) with a date/time stamp provides an affirmative defense for organizations cited for serving a minor. Several states have affirmative defense legislation which helps defend an organization's liquor license if an ID scanner was used.

The IDVisor M310 ID scanners will help detect some fake or altered IDs. Just having one will cause some people to think twice about presenting such an ID. For example, the ID scanner will help detect if the printed date of birth or expiration date has been altered using ink (e.g. changing a 3 to an 8) by reading the unaltered date encoded on the data stripe and display an underage/expired warning. Another possibility is the encoded data stripe doesn't match the printed data on the front of the license (e.g. John Smith is printed on the front, but Mary Jones is encoded on the stripe). In this case, the ID scanner will NOT produce a warning but an operator who is cross checking the displayed versus printed data should notice the discrepancy.

However, fake IDs are like counterfeit money in that if the person creating them has sufficient skill and resources, it is extremely difficult to detect without proper investigation resources. Merchants serving age sensitive products are expected to make a reasonable effort when checking IDs and using an ID scanner is a significant indicator of such effort. That is why many states have affirmative defense legislation for merchants who use an ID scanner.

TOKENWORKS™

www.IDScanner.com - Product Information
www.TokenWorks.com - Company Information

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Revision: 1.1 March 2012

Cross Check Data

Always cross check the data displayed on the scanner versus what is shown on the front of the ID. Some fake IDs have a 'cloned' or copied data stripe from another person who is over 21 years old.

The "F.E.A.R." method of carding from the PA Liquor Control Board.

1. **FEEL FOR:**
   * Glue line or bumpy surfaces by the picture or birth date.
   * Pin holes on the surface.
   * Thickness of an ID. If it's been re-laminated, it may be thicker.
2. **EXAMINE:**
   * The photo and physical description. They should match the person handing you the ID.
   * The expiration date. You CANNOT accept an expired ID.
   * The birth date. Do your math. Are they 21?
   * Whether or not the ID is a duplicate. If it is, ask for another form of ID.
   * The state logo. If it's partially missing or appears altered, the ID might be fake.
   * The hologram. Is it a genuine hologram or a basic hologram added to a fake ID?
   * The card's reverse side lettering. Some ID-makers neglect the back side of the ID. Look for blurred lettering or a cut out piece of paper.
   * Whether it is an out-of-state license. Use an ID checking guide when you're looking at an unfamiliar license.
3. **ASK:**
   * About basic information on the card, such as the birth date, middle initial, zip code, age, etc.
   * For a second form of ID. People with fakes rarely carry back-up identification.
4. **RETURN:**
   * If you are satisfied that the proof of age is valid, you may permit the individual to be served.
   * If you're not convinced, however, **do not serve them.**